



2019-2020

School Handbook

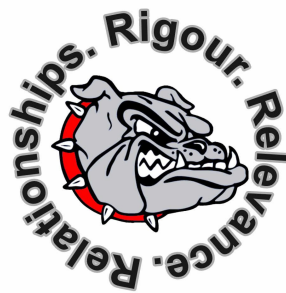
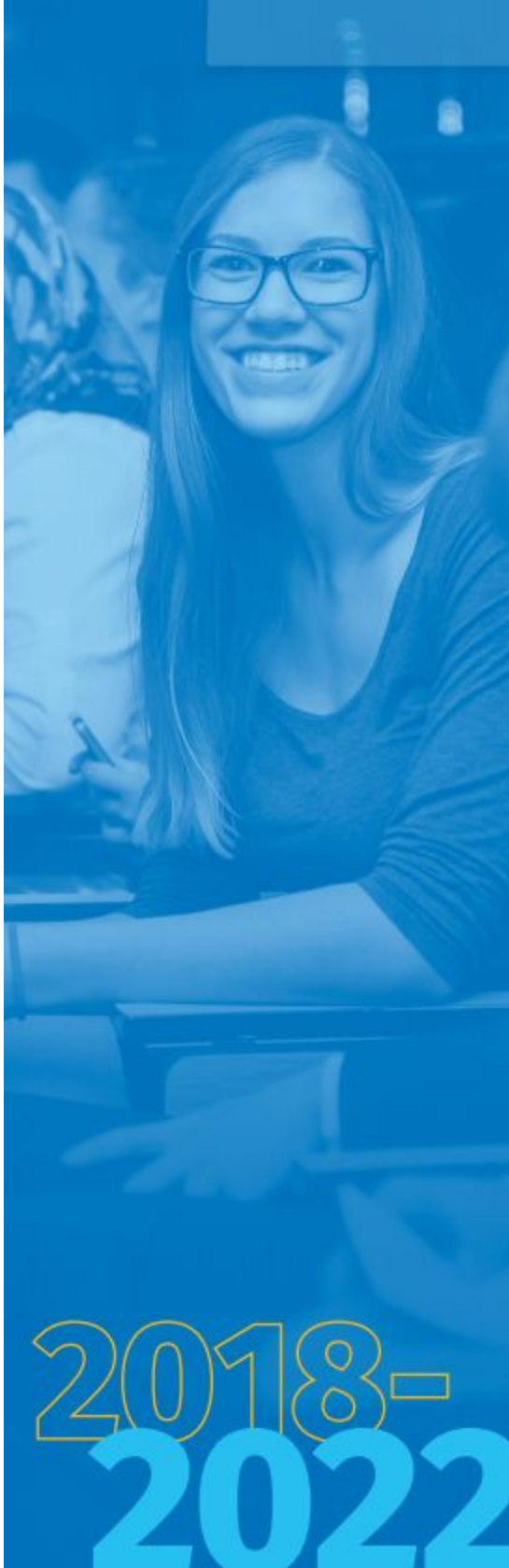


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EDMONTON PUBLIC SCHOOLS

Vision

Success, one student at a time

Mission

We inspire student success through high quality learning opportunities, supported by meaningfully engaged students, families, staff and community.

Values

Accountability, collaboration, equity and integrity

District Priorities

- 1** Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond.
- 2** Provide welcoming, high quality learning and working environments.
- 3** Enhance public education through communication, engagement and partnerships.

2018-
2022

Principal Message 2019-2020

Welcome to Balwin School! As your principal, I am thrilled to meet all members of our rich and diverse learning community. At Balwin School, we focus on high quality education to support the needs of all students, and we are very fortunate to have exceptional staff. Our teachers and support team are diligent in making sure that students work within Alberta Education’s curriculum and assessment pathways and requirements.

Balwin School aligns with Edmonton Public Schools’ Vision, Mission and Values. Our work is driven by the [District’s Strategic Plan](#), which includes three priorities and strategic goals.

Priority 1 “Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond”.

Balwin school works hard to support an excellent start to learning and success for every student. This foundation is essential for success beyond school.

Priority 2 “Provide welcoming, high quality learning and working environments”.

Student well-being and citizenship development—within a quality learning environment—are central to our school community. The high level of collaboration among staff at the school, colleagues in our District and community partners is key to ensuring excellence and supportive accountability.

Priority 3 “Enhance public education through communication, engagement and partnerships”.

Through many [partnerships](#), Balwin School is able to support children and families and promote public education. Student leadership and community activities provide opportunities for quality character development.

I look forward to the year ahead. I am honoured to be the principal of Balwin School. Please know that I am available to meet and discuss any concerns and questions you have. Together we can create the future we want for our children.

C. Christina Jones, BPE, BEd, MEd
Principal

Balwin School's Mission, Vision and Values

Mission

Balwin School prepares students for life through rigorous teaching and learning while nurturing comprehensive physical and emotional growth.

Vision

Balwin School is built on the diversity of its community and committed to fostering engaged critical thinkers who embrace lifelong learning.

Values

Building capacity through a culture of collaboration and distributed leadership

Balwin School staff work together to demonstrate a commitment to lifelong learning, continuity of academic instruction and providing students with opportunities to engage in the community.

A culture of excellence and accountability

Teaching and learning at our school is based on helping students become successful critical thinkers by encouraging growth, giving opportunities to take risks and engaging all learners through their natural curiosity.

Success beyond schooling

Together we strive to build community and individual responsibility for the future. We recognize that confident learners who are engaged, connected and empathetic will face the world with integrity.

Success for every student

Balwin School staff and students are dedicated to rigorous, high quality learning that is focused on engaging all learners and meeting learners' academic needs.



Supports for the whole child

Balwin School is an open, welcoming community that strives to ensure students and families are supported in their educational journey. We do this by demonstrating the highest principles of diversity, equity, and community and by ensuring we can meet families’ needs. Balwin’s Pyramid of Success ensures we support students and families accordingly, keeping quality teaching and learning central to the work.

Respectful Learning and Working Environments

Edmonton Public Schools, in cooperation with its staff groups, is committed to creating a healthy, respectful learning environment for students, staff members, trustees, parents, volunteers and contractors.

We recognize the worth of every person without discrimination. We are committed to working toward the

elimination of objectionable behaviour in our schools and workplaces, and to maintaining an environment that is respectful, safe, nurturing and positive for everyone.

Please help us achieve this goal by interacting in a manner which respects the dignity and value of others.

Schedule & Hours of Operation

Time	Period	Number of Minutes
8:40 a.m.	Warning Bell	
8:45–9:37 a.m.	Period 1	52
9:37 - 9:47 a.m.	Mindfulness	10
9:51–10:43 a.m.	Period 2	52
10:47–11:39 a.m.	Period 3	52
11:39 a.m.–12:15 p.m.	Lunch	36
12:15 p.m.	Warning Bell	
12:20–1:12 p.m.	Period 4	52
1:14–2:06 p.m.	Period 5	52
2:08–3:00 p.m.	Period 6	52

While the schedule reflects a period structure for junior high students, start, end and lunch times are the same for all grades. Elementary students will have one recess in the morning and one in the afternoon. The teacher will determine the timing based on instruction and circumstance.

Pre-Kindergarten schedule

- Monday: No classes
- Morning program 8:30–11:30 a.m.
- Afternoon program 12:30–3:30 p.m.

After School Program

Edmonton Public Schools Diversity Education staff organize, coordinate and run the After School Program at Balwin. Applications for the program are available the week of Sept. 9th. Diversity Education staff will contact families to inform them of acceptance to the program. Once the program commences the times are 3:15 to 5:30 pm. Families **must** ensure students are picked up by 5:30pm. As per Edmonton Public Schools security regulations, the school will be locked and families must ring the “after hours buzzer” by the playground entrance to notify the Diversity Education staff as to a family’s presence for student pick-up. Students are not to be picked up from the school’s main entrance. If students are not picked up from the program in a timely manner, District emergency procedures may be implemented to ensure student safety and security. Please

note, only students who are part of the After School Program or another Balwin School Extracurricular programs are allowed to stay at the school after 3:15pm unless accompanied by an adult family member. **Office staff are not responsible for the supervision of students being picked up late by family** unless prior reasonable arrangements have been made with the office. Thank you for your understanding.

Important dates for 2019-2020

Our calendar is updated monthly. Review our newsletters on SchoolZone and balwin.epsb.ca for the most up-to-date information.

Month	Event
August 29	Professional Development Day (no classes)
August 30	Operational Day (no classes)
September 2	Labour Day (no classes)
September 3	First day of school
September 13	Terry Fox Run
September 19	Meet Balwin Staff BBQ (5:00 - 6:30 pm)
September 23	Professional Development Day (no classes)
September 25-27	Tim Hortons Camp (Grade 5 and 6)
October 14	Thanksgiving Day (no classes)
October 18	Interim Report Card One posted to SchoolZone
October 24	School Photos
October 25	Professional Development Day (no classes)
November 7	Student-Led Conferences (3:15–7:30 p.m.)
November 8	Remembrance Day Service
November 11	Remembrance Day (no classes)
November 12	Day in Lieu (no classes)
November 13	Board Approved Non-Instructional Days (no classes)
November 15	School Photos- Retakes
November 29	Professional Development Day (no classes)
December 6	Immunization Round 1 - Grade 6
December 6	Term 1 Progress Reports posted to SchoolZone
December 19	Christmas Lunch (11:00 - 1:00 p.m.)
	Winter Concert TBA
Dec 23 – Jan 3	Winter break (no classes)

January 6	Classes resume
January 31	Interim Report posted to SchoolZone
February 13	Student-Led Conferences (3:15–7:30 pm)
February 17	Family Day (no classes)
February 18	PD Day (no classes)
Feb 27-28	Teachers' Convention (no classes)
March 10-11	Immunization Round 2 - Grade 9
March 12	Open House (5:00–7:30 p.m.)
March 20	Term 2 Progress Reports posted to SchoolZone
March 23-27	Spring Break (no classes)
March 30	First Day Back From Spring Break
April 10	Good Friday (no classes)
April 13	Easter Monday (no classes)
April TBA	Tim Hortons' Camp Part II (Grades 5 and 6) TBA
May 5	Administration of Grade 9 English Part A Provincial Achievement Test
May 7	Administration of Grade 6 English Part A Provincial Achievement Test
May 18	Victoria Day (no classes)
May 19	Teachers' Day in Lieu (no classes)
May 20	Board Approved Non-Instructional Day (no classes)
May 22	Interim Report Card posted to SchoolZone
TBD	Zone Rainout Day @ Rollie Miles 10:00 a.m. - 4:00 p.m.
TBD	City Finals Track & Field @ Rollie Miles 4:00 - 8:00 p.m.
TBD	Finals Rainout Day Track & Field @ Rollie Miles 4:00 p.m. - 8:00 p.m.
TBD	Finals Rainout Day Track & Field @ Rollie Miles 4:00 p.m. - 8:00 p.m.
June 9	Immunization - Round 3 - Grade 9
June 15	Administration of Grade 6 Math Part A Provincial Achievement Test
June 17	Administration of Grade 6 English Part B Provincial Achievement Test
June 18	Administration of Grade 6 Science Provincial Achievement Test Administration of Grade 9 Math Part A Provincial Achievement Test
June 19	Administration of Grade 6 Math Part B Provincial Achievement Test
June 21	National Indigenous People's Day

June 22	Administration of Grade 6 Social Studies Provincial Achievement Test Administration of Grade 9 Social Studies Provincial Achievement Test Administration of Gr 9 K & E Social Studies
June 23	Administration of Grade 9 English Part B Provincial Achievement Test Administration of Gr 9 K & E ELA Part B
June 24	Administration of Grade 9 Math Part B Provincial Achievement Test Administration of Gr 9 K & E Math
June 25	Administration of Grade 9 Science Provincial Achievement Test Administration of Gr 9 K & E Science
June 26	Last day of classes Progress Reports posted to SchoolZone
June 29	Last day of instruction

Balwin School staff

Administration/Office	Position	Phone Ext.	Email
Christina Jones	Principal	303	christina.jones@epsb.ca
Andy Connelly	Assistant Principal	302	andy.connelly@epsb.ca
Christine Allarie	Curriculum Coordinator	315	christine.allarie@epsb.ca
Karen Shulko	Administrative Assistant	301	karen.shulko@epsb.ca
Laurie Baker Laurie Drury	Administrative Assistant	300 300	laurie.baker@epsb.ca laurie.drury@epsb.ca

Teachers	Position	Phone Ext.	Email
Charlaine Hope	Pre-Kindergarten	213	charlaine.hope@epsb.ca
Amanda Freeman	Kindergarten	227	amanda.freeman@epsb.ca
Avery Simpson	Kindergarten	226	avery.simpson@epsb.ca
Chanelle Cluett-Alstad	Grade 1	228	chanelle.alstad@epsb.ca
Ravneet Maan	Grade 1/2	229	ravneet.maana@epsb.ca
Julie Mobeg	Grade 2	218	julie.moberg@epsb.ca
Tiersa Kejick	Grade 3	216	tiersa.kejick@epsb.ca
Kelsey Franklin	Grade 3	215	kelsey.franklin@epsb.ca
Sarah Ferrante	Grade 4	310	sarah.ferrante@epsb.ca
Jasmine Derkach	Grade 4	312	jasmine.derkach@epsb.ca
Pat Kerr	Grade 5	311	pat.j.kerr@epsb.ca
Aaron MacDougall	Grade 6	118	aaron.macdougall@epsb.ca
Jessica Revell	Grade 6	117	jessica.reve..@epsb.ca
Leslie Clark	Op I (Grades 1-3)	230	leslie.clarke@epsb.ca
Raneem Aboudib	Op II (Grades 4-6)	313	raneem.aboudib@epsb.ca

Meghan Brohman	Elementary Interactions	217	meghan.brohman@epsb.ca
Nathan Woodward	Music K–9	314	nathan.woodward@epsb.ca
Adam Ward	Grade 7-1	113	adam.ward@epsb.ca
Chelsea Robbins	Grade 7-2 and French as a Second Language	111	chelsea.robbins@epsb.ca
Alexandra Pike	Grade 8	112	alexandra.pike@epsb.ca
Laurie Michelson	Grade 9-1	121	laurie.michelson@epsb.ca
Nick Reilly	Grade 9-2	110	nick.reilly@epsb.ca
Trish Mosby	Division 3 Literacy	122	patricia.mosby@epsb.ca
Karla Tritten	Op III (Grades 7-9)	123	karla.tritten@epsb.ca
Shawn Searle	Junior High Interactions	219	shawn@epsb.ca
Erin Ward	Junior High Interactions	221	erin.ward@epsb.ca

Support Staff	Position	Phone Ext.	Email
Tammy Bassindale	Librarian	232	tammy.bassindale@epsb.ca
Jeannine Poole	EA – Pre-Kindergarten	213	jeannine.poole@epsb.ca
Jennifer Haberstock	EA - Pre-Kindergarten	213	jennifer.haberstock@epsb.ca
Kim Gould	EA – Kindergarten (ILT)	226	kim.gould@epsb.ca
Amanda Stamhuis	EA – Kindergarten (ILT)	227	amanda.stamhuis@epsb.ca
Harley Kennett	EA - Grade 1	228	harley.kennett@epsb.ca
Laura Meace	EA- Elementary Interactions	217	laura.meace@epsb.ca
Medias Musabimana	EA- Junior High Interactions	219	medias.musabimana@epsb.ca
Joanne Jenkins	EA - Op 1 (Grades 1-3)	230	joanne.jenkins@epsb.ca
Patti St. Pierre	EA – Op III	123	patti.st.pierre@epsb.ca
Anita Doonan	EA – Op II	313	anita.doonan@epsb.ca
Erika Reynolds	EA – Interactions	220	erika.reynolds@epsb.ca

Adele Woo	EA–Elementary Interactions	217	adele.woo@epsb.ca
Melanie Richards	EA–Junior High Interactions	219	melanie.richards@epsb.ca
Katie McKenna	EA– Junior High Interactions	219	katie.mckenna@epsb.ca
Dhruba Khatri	EA - Junior High Literacy	122	dhruba.khatri@epsb.ca
Eden Askale	EA - Kindergarten	227	eden.askale@epsb.ca

Custodial	Position	Phone Ext.	Email
Felino Dela Cruz	Head Custodian	209	felino.delacruz@epsb.ca
Nellie Cayabyab	Custodian	209	nellie.cayabyab@epsb.ca
Abby Eshetu	Assistant Custodian	209	not available

Resource Counsellors	Position	Phone Ext.	Email
Janelle Jaster	Success Coach	108	janelle.jaster@partner.epsb.ca
Chantelle Keats	Mental Health Therapist	109	chantelle.keats@partner.epsb.ca
Hassan Mohamed	Roots & Wings, Family Centre	NA	hassan.mohamed@the-family-centre.com
Daniel Stewart	SRO	309	daniel.stewart@partner.epsb.ca

Student Behaviour and Conduct

The Edmonton Public School Board is committed to ensuring that each student is provided with a welcoming, caring, respectful and safe learning environment that supports high quality learning, respects diversity, and fosters a sense of belonging and a positive sense of self. Students are expected to learn, practice, and demonstrate positive personal and interpersonal character traits that contribute to the development of productive learning environments. Learn about our District’s [Student Behaviour and Conduct policy](#). A copy of **Balwin’s Student Rights And Responsibilities** can be found on SchoolZone and the Balwin website. School Standards

Homework

Daily homework (if assigned) is an expectation of students at Balwin School. Homework is meant to:

- help support your child’s learning
- reinforce what your child learned in school
- give your child more practice and build learning confidence

Lockers

Students will be assigned a locker for individual use. A combination lock may be purchased from the school office and must be used to secure the locker. Students are responsible for the security, tidiness and contents of the locker. **Students must provide the lock prior to obtaining a locker.** Please do not tamper with locks or lockers, and do not give your combination to other students, including friends. Remember, lockers are borrowed from the school, and it is a privilege to have one. At the school's discretion, lockers may be searched and/or taken away.

Physical Education

Physical education is one of the mandatory subjects in Alberta. Students must wear appropriate gym attire for all physical education classes. If an exemption from physical education is required, this must be arranged by consulting with your physical education teacher and the principal. Students must participate in 30 minutes of daily physical activities every day.

EPSB SPORTING BEHAVIOR AND CONDUCT - GENERAL INFORMATION

In keeping with the EPSB Athletics goals of excellence in sportsmanship and cooperation, all participants in EPSB interschool athletics are responsible to conduct themselves with respect and courtesy. Please see and adhere to RESPECT code of conduct poster displayed in all EPSB athletics facilities.

There must be a school representative at all competitions (games, meets, bonspiels etc.) to supervise and ensure sporting behaviour. Teams may not play without a staff member from each school present. The staff member may be any school employee designated by the principal, may be coaching/managing the team, or watching from another part of the gym/field etc. The school representative should introduce themselves to the visiting team, and if possible the game officials. Supervision does not end until the school or host facility (including school grounds) is entirely cleared of players.

Supervised spectators at both league and playoff games are permitted at the discretion of the host school. Each school should provide a supervisor(s) other than the coach for its spectators.

In line with the Alberta Schools Athletic Association (2018-2019 ASAA Policy Handbook), EPSB Athletics encourages the following sporting behavior:

- A. Team Members: Coaches, players, and bench personnel must demonstrate qualities of courtesy and good sportsmanship. These are evidenced by proper acceptance of officials' judgment, positive encouragement and bench behavior, and respect for opposing players as well as for teammates.
- B. Spectators Spectators, both student and adult, must demonstrate courtesy and good sportsmanship by positive cheers of encouragement for their team, not against the opposing team. This is evidenced by the absence of booing and vulgarities. Spectators must also show proper acceptance of officials' judgment.

Participation

To participate in Junior High Edmonton Public School Athletics a student should be attending grade 7-9 in an Edmonton Public School, or approved out of district school.

There are special circumstances, such as when a new school is beginning to establish an athletics program, in which, to enable more junior high students to participate in athletics, an exception can be made to allow grade 6 students to join team sports. If a school feels this is their situation, they can request this exception by sending a letter to the EPSB Junior High Athletics Coordinators.

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Statement on Discipline

A. Coaches, as representatives of the school, are responsible for the conduct of all members of the team, including players and assistant coaches. Coaches are encouraged to coach good sporting behaviour.

B. For a coach to address, or permit anyone on his/her bench to address uncomplimentary remarks to any official during a competition, or to indulge in conduct that might incite players or spectators against the officials, is a violation of the rules of the game and must likewise be considered unsporting behavior. Behaviour by any member of a team deemed objectionable conduct as defined in the rule book for a sport shall be

immediately subject to the penalty prescribed in the rule book for such an offense. In this situation during a game, the head official for the game shall be empowered to see that the penalty is carried out (including ejection of team member/personnel from the game site) to allow the game to continue or if necessary, to halt further play and award the game to the non-offending team. A spectator engaged in behavior deemed unsporting, including uncomplimentary remarks to the officials, players or coaches, shall be subject to ejection from the game site.

C. Any unsporting or violent behaviour e.g. fighting, that results in an ejection of an athlete or coach from participation in a competition shall result in a suspension from the next scheduled competition (game, match etc.) of the current season.

D. Any conduct that results in dishonor to the athlete, the team, or the school will be acted on immediately, once reported to the Junior High Athletics Coordinators (JHAC).

E. The JHAC will collect reports from all parties involved (can include officials, coaches, players, spectators) - Once all information is collected the JHAC will share with the School Principals and Athletic Directors of the school(s) involved to deal with in the manner which they deem necessary.

F. The Junior High Athletics Coordinators, with the Junior High Athletics Steering Committee, are at liberty to impose further sanctions or suspensions, if warranted, for egregious or multiple offences by a given participant

Student safety and well-being

School security

Edmonton Public Schools is committed to the safety of all staff and students in the District. As part of this commitment, Balwin School will be enforcing District protocols for entry into the building when parents and guardians are meeting children.

Please note the following:

- Before and after school, parents/guardians who are dropping off or picking up students, are being asked to wait in the family meeting area in the hall by the library or in the general office area. Teachers in Division 1 (Grades K - 3) and the support programs, work with families to ensure independence is being developed with such routines.
- All parents/guardians of Grade 4 - 9 students in regular programs are **not** to take students to classrooms. Drop offs, meet and greets can occur in the Family Meeting area of the atrium (blue signs). Enter/exit through the main doors only.
- Do **not** go to your child's classroom, as this can be disruptive to learning. Please wait in the Family Meeting Area until the bell rings.
- Students who are late for school **must** report to the office and sign in to get a late slip.
- All visitors must report to the office during school hours. If you are picking up any children from school during school hours, please come to the main office, and we will assist you.
- Parents meeting with All In For Youth coaches, therapists or workers must report to the office and sign in.
- All students leaving the school during school hours must report to the office where we will sign them out as per communication we've had with parents and guardians.
- Please park on the street only in designated parking. The staff parking lot and roundabout are not for parent drop-off or parking at any time as students are often in the area. There will be one stall for accessible parking for vehicles with government issued identification.
- Staff will contact parents to ensure teachers are aware of parents' home-time procedures (e.g. having an older sibling walk a young one home).
- Children who are not part of the After School Program or teacher-led extracurricular programs are not allowed to be in the school after hours. Parents must ensure students are picked up before 3:30 p.m.

Attendance

Regular attendance in all classes is necessary for students to do well in school. If a student must be absent from school, a phone call or email (Balwin@epsb.ca) from a parent or guardian confirming the absence is required. Balwin School uses an automated phone system called Messenger to contact parents and guardians of absent students if we do not know the reason for their absence. For an extended family vacation, please notify each subject teacher and the office at least one week in advance.

If school work is missed due to an absence, it is the student's responsibility to catch up. To catch up, students, parents and guardians can email teachers, call the school, sign in to [SchoolZone](#) or contact a friend for missed work.

Grade 9 students need to have 90% attendance to qualify to attend the Grade 9 Farewell Celebration at the end of the year. This includes both absences and lates. Attendance will be monitored each term and a list of students who may attend the farewell will be posted at the end of reporting periods one and two. Students can earn their way back onto the farewell celebration list by making and following through on an attendance contract with their homeroom teacher.

Late policy

We're grateful to have parents and guardians to help students develop responsible and punctual habits. To enter class late, students must sign in at the office to get a late slip.

Junior high students with frequent lates will be coached by a success coach to help develop strategies to be on time for school. Depending on the severity and frequency, lates may be referred to the [Attendance Board](#).

Leaving before dismissal

Students who need to leave the school before dismissal must sign out through the office. They will need to have a signed and dated note from their parents or guardians requesting the early departure and stating the reason. Office staff must speak with a parent if they are requesting a student be signed out. When a student returns, the student must sign in through the office so we know they have returned.

Personal property

Bicycles and other wheeled devices

Students may bring their bicycles to school as long as they lock them up. Students must not ride their bicycles on the school grounds during school hours.

Roller blades, heelys, scooters and skateboards are not to be used on school property during school hours.

Electronics

The use of personal electronic devices of any sort (including cell phones and iPods) during class time and in the classroom is not permitted. Students will have access to school owned devices in order to complete work in the classroom. If students do have electronics at school, they are solely responsible for the security of these items, or any other valuables, and are required to lock them in their locker.

If Edmonton Public Schools staff have reasonable grounds to believe that an electronic device contains evidence pertaining to a breach of the District's [Student Behaviour and Conduct Policy](#), it is the expectation that students make available to school administration the unaltered contents of the permanent and/or removable memory of their cellular phone or electronic device as is prescribed by law. Failure to make the contents available can be considered willful disobedience and is grounds for disciplinary action. Also recording (pictures or videos) of students and staff without their permission is prohibited. Additionally, distribution of videos and pictures of students and staff without consent is prohibited.

Respectful clothing

Students are expected to be respectful under all circumstances. This includes how they dress. Balwin School expects students and staff to dress in a manner that is consistent with respectful work environments. Students should be dressed comfortably and professionally, and the following guidelines apply:

- No hats or bandanas (headwear of a religious nature may be worn)
- No offensive language, pictures or insinuations on clothing
- No images of weapons, illegal drugs, alcohol, e-cigarettes or inhalants
- No images, language or symbols of gang activity

If a student comes to school inappropriately dressed, they will be lent clothing that meets the dress code or sent home to change once parents or guardians are notified.

Eating at school

Lunchtime guidelines

At Balwin School, students in Kindergarten to Grade 2 eat their lunches in their classrooms. Lunch eating times and lunch recess will be staggered for Grade 3-6 students. Contact your child's teacher if you wish to know more regarding the staggering for various classes.

Junior high students eat on the stage or outside in appropriate weather. Lunch supervisors are hired by Edmonton Public Schools and ***lunchroom fees will be charged to all students grades Kindergarten to Grade 6 at a rate of \$150 per year, or \$15 per month for the safety and supervision of your child during lunch.***

If lunch fees are not paid, parents need to make arrangements for their child(ren) to go home for lunch, as we do not have the authority to keep your child(ren) at the school unsupervised during lunch.

Students are reminded to use the garbage cans provided and assist in keeping the school and schoolyard clean and in good order.

Nutrition

Nutrition is a key factor in learning. Through the support of e4c, the Food Bank, the Government of Alberta, President's Choice and Friends of Balwin (our fundraising society), students receive a snack or breakfast on a daily basis.

Recognizing that many of our students have both dietary and cultural food requirements, Balwin School offers a robust, healthy nutrition program for all students. If you would like to learn more about the school nutrition program, please contact the school.

Balwin students will have access to a modest breakfast program, two snacks per day and lunch as needed. Families who can provide lunch are asked to send lunch - please be aware we no longer have microwaves. Families who wish to register for the school nutrition program can obtain a form in the office.

In School Supports and Services

Balwin School has an exceptional support system with professionals from partner agencies. Families and students can contact the support team or be referred by the school.

Agency Partner	In School Member	Phone Ext.	Email
Family Centre	Janelle Jaster - Success Coach	117	janelle.jaster@partner.epsb.ca
Family Centre	Chantelle Keats - Therapist	109	chantelle.keats@partner.epsb.ca

Family Centre	Hassan Mohamed - Roots and Wings	N/A	hassan.mohamed@the-family-centre.com
EMCN	Neima Wais - Settlement Support	138	nwais@emcn.ab.ca
RAJO	Abdullah Ahmed	N/A	a.ahmed@canadianfriendshipsofmalia.org

Parent involvement

School Council

Our School Council is actively involved in supporting our programs and school, through the sponsorship of technology, field trips, the breakfast and nutrition programs and the annual Christmas lunch. The Friends of Balwin (fundraising society) meeting dates and times will be announced in the monthly Balwin School newsletter.

Progress Reports and Interim Reports

Progress reports for all students are posted to SchoolZone three times a year. Your child's progress will be based on a variety of tasks including assignments, observations and conversations. Student-led conferences will be scheduled one month before progress reports are posted. These are an important part of the reporting process and you are encouraged to participate with your child. Interim reports will be communicated with parents/guardians between reporting periods. Look for the schedule on School Zone.

Transportation

Please see Ms. Shulko or Mrs Baker in the office for information regarding bus passes.

As per provincial regulations, bus fees and transportation fees will vary by educational program and circumstance.

Fees

Field trip fees - \$30

Field Trip Fees Interactions \$125

The Friends of Balwin parent group generously provides additional funding for field trip costs . This does not include out-of-province, athletic or overnight field trips.

Agenda Fee - no charge

Badminton - \$15

Band - \$20

Basketball - \$55

CTF Fees - \$20

Fine Art - \$20

Jersey Deposits - \$60

For Uniform Deposit and returned in original condition.

Lock - \$6

Lunch Supervision Fee - \$150/\$15 Month

Music - \$20

Physical Education Field Trip \$30

Running Club - \$10

Soccer - \$20

Slo Pitch - \$20

Sports Performance - \$20

Tournament Fee - \$45

Volleyball - \$60

Textbook replacement fees

Students will be assigned textbooks for the school year. We ask for your support in encouraging your child to treat library and textbooks with respect and take care of them. Please note, parents/guardians are responsible for the replacement costs of any damaged or lost books.

SAMPLE of textbook replacement costs

Course	Textbook	Replacement Cost
Science	Grades 7, 8, and 9 Science in Action	\$100.00
Social Studies	Grade 7 Voices and Visions	\$92.00
	Our Canada	\$85.00
	Grade 8 World Views	\$97.00
	Grade 9 Issues for Canadians	\$70.00

Assessment

Each school in Edmonton Public Schools develops an Assessment Plan that guides how we determine and share student achievement with families. Our 2019/20 Assessment Plan is currently being updated for 2019/2020 and will be available here and on SchoolZone by the end of September.

Edmonton Public Schools believes: “Assessment is a process of gathering information about what a student knows, understands and can demonstrate. At Edmonton Public Schools, assessment evidence is used to adjust or guide teaching (formative) based on a student’s learning needs. Other assessment evidence is used for evaluation to communicate or report a level of student achievement (summative)”.



Awards

Jeff Dartnell Scholarship presented by the Rotary Club

This scholarship was established in the 1970s in memory of Jeff Dartnell. Jeff graduated from St. Mary's Salesian Junior High School in northeast Edmonton in 1973. Upon his death in 1974, Jeff's family made a donation to fund an award for a Grade 9 student graduating from St. Mary's.

Upon the closure of St. Mary's School, the Rotary Club of Edmonton Northeast took over financial sponsorship of the scholarship program and made it available to five Catholic junior high schools in northeast Edmonton. During the 1998-1999 school year, the program was extended to include four junior highs in Edmonton Public Schools. The Rotary Club of Edmonton aims to eventually make the Jeff Dartnell Scholarship program available throughout all junior high schools in northeast Edmonton. A scholarship of \$100 is provided annually, upon application, by the junior high schools' scholarship coordinators.

The students who qualify for the scholarship are individuals who have been having difficulty in school and, as a result of their work, have demonstrated: improvement in grades over a three-year period, good school spirit, positive attitude towards fellow students and their school, participation in a variety of school activities and good citizenship.

The scholarship cheque is forwarded by the Rotary Club to the high school that the recipient will be attending in Grade 10 to be used for school, textbook or athletic fees.

Louise Svarich-Bradburn Memorial

Louise Svarich was a secretary who worked for years at Balwin School. She was a calm, smiling individual who excelled in everything she did. She did extra work for the school and was liked by everyone. The Louise Svarich-Bradburn Memorial Award is presented to the Grade 9 student who exemplifies her qualities; achieves an honours standing; demonstrates good citizenship characteristics and displays responsibility, perseverance, co-operation and the desire to succeed. This student contributes to school life through positive involvement, demonstrates positive relationships with peers, has a positive attitude and is seen as a positive representative of Balwin School. The award includes a scholarship from Edmonton Public Schools.



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Edmonton Public Schools is helping to shape the future in every one of our classrooms. We're focused on ensuring each student learns to their full potential and develops the ability, passion and imagination to pursue their dreams and contribute to their community.